



January 4, 2017

Hallo Reizigers (as they would say in Dutch☺),

As of today, January 4th, we are 154 days out from our estimated departure date. We have requested a departure of June 8, 2017 from Knoxville, TN. We will know 90-120 days out exactly what our date and departure times will be.

Passport Information:

Passport information should be finalized very soon:

- **At this point, all passports should be applied for and, hopefully, they are in your possession**
- Once you have your passport, you will need to log on to your personal trip website and complete the following -
 1. Make sure that the traveler's information matches the information on the passport EXACTLY! Watch nicknames.

For example: My Abby is Abigail. She is registered as ABIGAIL so her passport must also be ABIGAIL. If the names do not match then she possibly could be kept from departing.
 2. Make sure that all information is filled in correctly. Please look closely at the emergency, phone, and email fields as this is the information we will be using once over in Europe.
- All passport data must be submitted to EF tours 110 days prior to departure. Failure to complete this step can result in fees for changing tickets.
- **There are still a few travelers that need to make a photocopy of their passport and bring to either Mrs. Dill or Mrs. Nash to place in our files.**

Payment:

- All **manual** payments must be received in total by February 18th.
- If you prefer to switch to auto draft payment this must be completed by February 18th.
 - Note: There is a \$50 fee for auto draft payment.
- Auto draft payments should be completed approximately 2 weeks before the trip. (May payment).
- If you are currently on an auto draft payment plan there are only 5 payments left.
- We recommend you login and make sure your balance is what you believe it should be and that you contact EF Tours if you have any questions or concerns. (1-800-665-5364)

Rooms:

- Adults on tour are 2 per room.
- Student rooms are 3 or 4 per room. Note: These are either two double beds or one double bed and one twin bed. We have to have plans for both types of rooms depending on our hotels. (We will work on this in the coming weeks).

- All rooms are gender specific unless a family/couple requests to be put together.
- There are possible upgrades for rooms-
 - For \$30 per night (10 nights), a student can upgrade to a twin room or a family room.
 - A twin room is rooming with one parent and a family room is rooming with three family members.

Spending Money:

- Save some spending money. The recommended spending money is \$50-\$60 dollars a day. This is used for tips, lunches, and any additional things we choose to do during “free time”. We will have more information on those opportunities in our next communications. If you are planning on doing lots of “shopping” you may want to budget more.
- Windsor Castle Excursion: It is looking like this excursion may not make. We must have a minimum number of participating travelers to make this excursion. If you have signed up for this and it is cancelled you will receive an adjustment/refund. Don’t worry, we will “find” lots to do in London!

Special Travel:

If your traveler is planning on leaving early or extending their trip, the deadline for these changes is February 18th. If you are interested in this option, please contact EF Tours.

We are in the midst of attending trainings sessions and webinars where we are learning more about traveling with EF and the day to day responsibilities. We plan on scheduling a drop-in meeting after school to answer questions about the upcoming tour. As the weather starts to warm up we will schedule a get together for the group so that we feel comfortable with one another!

Please visit our website for additional information, itinerary, weather predictions, and suggested packing lists. <http://europe2017dbhs.weebly.com/>. We are always happy to answer email questions, too!

We are super excited for June 2017!
Mrs. Dill and Mrs. Nash